

## Master Syllabus

### THE 2240 - Stage Management

**Division:** Liberal Arts, Communication and Social Sciences

**Department:** Theatre

**Credit Hour Total:** 3.0

**Lecture Hrs:** 2.0 **Lab Hrs:** 2.0

**Prerequisite(s):** THE 1105

**Date Revised:** October 2013

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#### Course Description:

An introduction to the creative and administrative work of the stage manager, including hands-on activities in learning the principles and practices of stage management. Attendance at department production rehearsals and performance required. Two classroom, two lab hours per week.

#### General Education Outcomes:

- ❑ Oral Communication
- ❑ Written Communication
- ❑ Critical Thinking/Problem Solving
- ❑ Values/Citizenship/Community
- ❑ Computer Literacy
- ❑ Information Literacy

#### Course Outcomes:

##### The Prompt Script

Demonstrate ability to create a prompt script for theatre department production.

**Assessment Method:** Focus groups

**Performance Criteria:** Work in groups to share and create prompt script with 70% or better against rubric

**Assessment Method:** Portfolios

**Performance Criteria:** Demonstrate creation of prompt script for theatre department production with 70% or better against rubric

**Assessment Method:** Simulations

**Performance Criteria:** Demonstrate creation of prompt script for theatre department production with 70% or better against rubric

##### Stage Management Characteristics

Demonstrate ability to portray characteristics of professional stage manager.

**Assessment Method:** Behavioral observations

**Performance Criteria:** Demonstrate the attitudes and traits of a professional stage manager with 70% or better against rubric

**Assessment Method:** Performance appraisals

**Performance Criteria:** Demonstrate the attitudes and traits of a professional stage manager with 70% or better against rubric

##### Stage Management Responsibilities

Demonstrate ability to fulfill responsibilities of professional stage manager.

**Assessment Method:** Behavioral observations

**Performance Criteria:** Demonstrate responsibilities of a professional stage manager with 70% or better against rubric

**Assessment Method:** Portfolios

**Performance Criteria:** Demonstrate creation of all paperwork and other responsibilities of the stage manager with 70% or better against rubric

#### Outline:

Stage Manager Characteristics and Responsibilities  
The Prompt Script  
Rehearsals  
Blocking Notes  
Communication and Paperwork  
The Professional Stage Manager  
Performance and Post Show  
Pre and Post Performance  
Technical and Dress Rehearsals  
Meetings