

## Master Syllabus

### PTA 2234 - Practice Management

**Division:** Health Sciences

**Department:** Rehabilitation Services

**Credit Hour Total:** 2.0                      **Lecture Hrs:** 2.0

**Prerequisite(s):** PTA 2238

**Other Prerequisite(s):** AND Restricted to Majors

**Date Revised:** January 2014

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### Course Description:

Study of management concepts, techniques, administrative skills and professional issues in the operation of a physical therapy practice. Legal and ethical issues involved with business practices, health care reform and community education. Preparation for the state and national licensing examinations.

### General Education Outcomes:

- ❑ Oral Communication Competency
- ❑ Written Communication Competency
- ❑ Values/Citizenship/Community Competency
- ❑ Information Literacy Competency
- ❑ Critical Thinking/Problem Solving Competency
- ❑ Computer Literacy Competency

### Course Outcomes:

#### Community education

Prepare and present educational topics and participate in professional development to demonstrate contribution of understanding of the physical therapy profession in the community.

**Assessment Method:** Oral examination

**Performance Criteria:**

Passage of educational presentation to community audience with 77% or better.

**Assessment Method:** Written surveys and/or questionnaires

**Performance Criteria:**

Passage with 77% or better

#### Licensing examinations

Integrate both didactic and clinical education in completion of state and national licensing examination preparation.

**Assessment Method:** Locally developed exams

**Performance Criteria:**

Passage of comprehensive program exam with 70% or better

**Assessment Method:** Written surveys and/or questionnaires

**Performance Criteria:**

Passage with 77% or better

#### Conflict management

Identify characteristics and actions of clinicians to effectively manage conflict.

**Assessment Method:** Written surveys and/or questionnaires

**Performance Criteria:**

Passage with 77% or better

#### Healthcare reform and rehabilitation

Compare and contrast legal, financial, societal and professional factors related to healthcare reform and affect on delivery of rehabilitation services.

**Assessment Method:** Simulations

**Performance Criteria:**

Passage with 77% or better

**Assessment Method:** Written surveys and/or questionnaires

**Performance Criteria:**

Passage with 77% or better

#### Entry-level graduate PTA

Measure and summarize understanding of qualifications and responsibilities of the entry-level PTA graduate entering the practice environment.

**Assessment Method:** Portfolios

**Performance Criteria:**

Passage with 77% or better

**Current business practices**

Analyze current business practices related to physical therapy practice, including, ethics, documentation, productivity, management, and quality of care.

**Assessment Method:** Oral examination

**Performance Criteria:**

Passage of 77% or better on debate

**Assessment Method:** Written surveys and/or questionnaires

**Performance Criteria:**

Passage with 77% or better

**Outline:**

Preparation for state and national licensing examinations

Current business practices

The entry-level graduate PTA

Healthcare reform and rehabilitation

Community education

Conflict management