

Master Syllabus

PTA 2234 - Practice Management

Division: Health Sciences

Department: Rehabilitation Services

Credit Hour Total: 2.0

Lecture Hrs: 2.0

Prerequisite(s): PTA 2238

Other Prerequisite(s): AND Restricted to Majors

Date Revised: January 2014

Course Description:

Study of management concepts, techniques, administrative skills and professional issues in the operation of a physical therapy practice. Legal and ethical issues involved with business practices, health care reform and community education. Preparation for the state and national licensing examinations.

General Education Outcomes:

- ❑ Oral Communication Competency
- ❑ Written Communication Competency
- ❑ Values/Citizenship/Community Competency
- ❑ Information Literacy Competency
- ❑ Critical Thinking/Problem Solving Competency
- ❑ Computer Literacy Competency

Course Outcomes:

Community education

Prepare and present educational topics and participate in professional development to demonstrate contribution of understanding of the physical therapy profession in the community.

Assessment Method: Oral examination

Performance Criteria:

Passage of educational presentation to community audience with 77% or better.

Assessment Method: Written surveys and/or questionnaires

Performance Criteria:

Passage with 77% or better

Licensing examinations

Integrate both didactic and clinical education in completion of state and national licensing examination preparation.

Assessment Method: Locally developed exams

Performance Criteria:

Passage of comprehensive program exam with 70% or better

Assessment Method: Written surveys and/or questionnaires

Performance Criteria:

Passage with 77% or better

Conflict management

Identify characteristics and actions of clinicians to effectively manage conflict.

Assessment Method: Written surveys and/or questionnaires

Performance Criteria:

Passage with 77% or better

Healthcare reform and rehabilitation

Compare and contrast legal, financial, societal and professional factors related to healthcare reform and affect on delivery of rehabilitation services.

Assessment Method: Simulations

Performance Criteria:

Passage with 77% or better

Assessment Method: Written surveys and/or questionnaires

Performance Criteria:

Passage with 77% or better

Entry-level graduate PTA

Measure and summarize understanding of qualifications and responsibilities of the entry-level PTA graduate entering the practice environment.

Assessment Method: Portfolios

Performance Criteria:

Passage with 77% or better

Current business practices

Analyze current business practices related to physical therapy practice, including, ethics, documentation, productivity, management, and quality of care.

Assessment Method: Oral examination

Performance Criteria:

Passage of 77% or better on debate

Assessment Method: Written surveys and/or questionnaires

Performance Criteria:

Passage with 77% or better

Outline:

Preparation for state and national licensing examinations

Current business practices

The entry-level graduate PTA

Healthcare reform and rehabilitation

Community education

Conflict management