

Master Syllabus

PAR 2301 - Advanced Legal Research & Writing

Division: Business and Public Services

Department: Paralegal

Credit Hour Total: 3.0

Lecture Hrs: 3.0

Prerequisite(s): PAR 1201

Other Prerequisite(s): AND Restricted to Majors

Date Revised: January 2013

Course Description:

Develops skills introduced in Legal Research & Writing. This course covers research in federal and national legal resources, writing trial briefs, writing research memoranda and letters and using a citations manual.

General Education Outcomes:

- Written Communication Competency
- Information Literacy Competency

Course Outcomes:

Research memorandum

Apply the research skills and stages of the writing process to prepare an informational legal memorandum, a trial brief and legal letters.

Assessment Method: Locally developed exams

Performance Criteria: Students must attain a minimum of 79% on exams.

Assessment Method: Simulations

Performance Criteria: Students must timely complete all assignments, meeting stated written and oral requirements at a performance rate of 79% or higher.

Federal and national legal resources

Use federal and national legal resources to find cases, statutes and administrative regulations.

Assessment Method: Locally developed exams

Performance Criteria: Students must attain a minimum of 79% on exams.

Assessment Method: Simulations

Performance Criteria: Students must timely complete all assignments, meeting stated written and oral requirements at a performance rate of 79% or higher.

On-line legal research tools

Use advanced computer-aided research techniques to find legal resources.

Assessment Method: Locally developed exams

Performance Criteria: Students must attain a minimum of 79% on exams.

Assessment Method: Simulations

Performance Criteria: Students must timely complete all assignments, meeting stated written and oral requirements at a performance rate of 79% or higher.

Outline:

Trial brief
Research memo
Citations
Letters
On-line legal research tools