Sinclair Community College
444 E. Third St.
Dayton, OH 45402

Master Syllabus

PAR 1203 - Advanced Litigation

Division: Business and Public Services

Department: Paralegal

Credit Hour Total: 3.0 **Lecture Hrs:** 3.0

Prerequisite(s): PAR 1103

Other Prerequisite(s): AND Restricted to Majors

Date Revised: January 2013

Course Description:

The paralegal's role in the litigation process, from pleadings through discovery and trial. This course develops student paralegal skills in drafting pleadings, use of discovery tools and litigation software.

General Education Outcomes:

- Oral Communication
- Critical Thinking/Problem Solving

Course Outcomes:

Litigation Technology
Prepare an oral and written presentation for a case study using litigation software.

Assessment Method: Locally developed exams
Performance Criteria: Students must attain a minimum of 79% on exams.

Assessment Method: Simulations
Performance Criteria: Students must timely complete all assignments, meeting stated written and oral requirements at a performance rate of 79% or higher.

Electronic Discovery
Analyze and apply the Federal and Ohio Rules of Civil Procedure that apply to electronic discovery.

Assessment Method: Locally developed exams
Performance Criteria: Students must attain a minimum of 79% on exams.

Assessment Method: Simulations
Performance Criteria: Students must timely complete all assignments, meeting stated written and oral requirements at a performance rate of 79% or higher.

Traditional Discovery
Prepare discovery documents.

Assessment Method: Locally developed exams
Performance Criteria: Students must attain a minimum of 79% on exams.

Assessment Method: Simulations
Performance Criteria: Students must timely complete all assignments, meeting stated written and oral requirements at a performance rate of 79% or higher.

Outline:

Pleadings
Traditional Discovery
Electronic Discovery
Factual Research
Litigation Technology