

## Master Syllabus

### PAR 1103 - Litigation

**Division:** Business and Public Services

**Department:** Paralegal

**Credit Hour Total:** 3.0

**Lecture Hrs:** 3.0

**Other Prerequisite(s):** AND Approval of Department , Restricted to Majors

**Date Revised:** February 2015

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### Course Description:

Introduction to the civil system, courts, torts and civil pleadings. The student will develop skills in drafting basic pleadings. Note: This course must be taken concurrently with PAR 1101 and PAR 1102.

### General Education Outcomes:

- Critical Thinking/Problem Solving Competency

### Course Outcomes:

#### Court Systems

Apply Ohio and federal statutes and court rules to jurisdictional issues.

**Assessment Method:** Locally developed exams  
**Performance Criteria:**

Students must attain a minimum of 79% on exams

**Assessment Method:** Simulations  
**Performance Criteria:**

Students must timely complete all assignments, meeting stated written and oral requirements at a performance rate of 79% or higher

#### Civil Pleadings

Prepare instructions for service, complaint, answer, motion, notice of appeal.

**Assessment Method:** Locally developed exams  
**Performance Criteria:**

Students must attain a minimum of 79% on exams

**Assessment Method:** Simulations  
**Performance Criteria:**

Students must timely complete all assignments, meeting stated written and oral requirements at a performance rate of 79% or higher

#### Torts

Identify types of torts and distinguish among intentional torts, negligent torts, and strict liability.

**Assessment Method:** Locally developed exams  
**Performance Criteria:**

Students must attain a minimum of 79% on exams

**Assessment Method:** Simulations  
**Performance Criteria:**

Students must timely complete all assignments, meeting stated written and oral requirements at a performance rate of 79% or higher

### Outline:

Court systems

Court rules

Jurisdiction and venue

Statutory law and case law

Torts and other claims

Negligence actions

Damages

Steps in the civil court process

Civil court pleadings

Steps in the criminal court process

Criminal court pleadings