Sinclair Community College
444 E. Third St.
Dayton, OH 45402

Master Syllabus

MHT 1256 - Administration of Activity Programming II

Division: Health Sciences

Department: Human Services and Behavioral Health

Credit Hour Total: 4.0 **Lecture Hrs:** 3.0 **Clinic:** 3.0

Date Revised: January 2015

Course Description:

Refine person-centered care with adult client population. Care planning practices. Care giving practices. Contrast different possibilities for group settings and calendar production. Activity service standards and design elements for risk management. Policy and procedural development. Three classroom, three clinical hours per week (NCCAP requirements met).

General Education Outcomes:

- Critical Thinking/Problem Solving
- Values/Citizenship/Community
- Oral Communication
- Written Communication
- Computer Literacy
- Information Literacy

Course Outcomes:

Leadership roles and ethics
Analyze the characteristics of the role of the leader of an activity department including ethical expectations and tasks of the leader.

Assessment Method: Locally developed exams
Performance Criteria:

70% score or higher

Assessment Method: Written surveys and/or questionnaires
Performance Criteria:

Assignments 70% score or higher

Admission assessments and interviewing techniques
Describe and apply various interview techniques to foster communication with the resident and the interdisciplinary team.

Assessment Method: Locally developed exams
Performance Criteria:

70% score or higher

Assessment Method: Written surveys and/or questionnaires
Performance Criteria:

Assignments 70% score or higher

Policies, procedures, and task outlines
Illustrate the differences between policies and procedures and be able to construct policies, procedures and task outlines.

Assessment Method: Behavioral observations
Performance Criteria:

Clinicals 70% score or higher

Assessment Method: Locally developed exams
Performance Criteria:

70% score or higher

Assessment Method: Written surveys and/or questionnaires
Performance Criteria:

Assignments 70% score or higher

Volunteer management
Prepare a volunteer handbook to act as a guide for managing a volunteer department.

Assessment Method: Locally developed exams
Performance Criteria:

70% score or higher

Assessment Method: Written surveys and/or questionnaires
Performance Criteria:

Assignments 70% score or higher

Therapeutic techniques
Demonstrate basic knowledge concerning therapeutic techniques for all levels of care.

Assessment Method: Locally developed exams
Performance Criteria:

70% score or higher

Assessment Method: Written surveys and/or questionnaires
Performance Criteria:

Assignments 70% score or higher

Calendar and therapeutic programming
Identify and apply various activity treatment modalities at clinical site.

Assessment Method: Locally developed exams
Performance Criteria:

70% score or higher

Assessment Method: Written surveys and/or questionnaires
Performance Criteria:

Assignments 70% score or higher

Advanced calendar development and therapies application
Create and design activity planning and programming for long term care facilities to promote person-centered care that addresses the care plan goals.

Assessment Method: Locally developed exams
Performance Criteria:

70% score or higher

Assessment Method: Written surveys and/or questionnaires
Performance Criteria:

Assignments 70% score or higher

Care planning, progress notes, and admissions
Conduct assessment of individuals residing in long term care to determine acitivities that would benefit their health and well-being.

Assessment Method: Locally developed exams
Performance Criteria:

70% score or higher

Assessment Method: Written surveys and/or questionnaires
Performance Criteria:

Assignments 70% score or higher

Outline:

Social aspects of the aging process

Biology of aging

Cognitive disorders

Medications and the elderly

Professional approach to care

Care planning practices

Care giving practices

Calendar development

Group setting leadership

Activity service

Policies and procedures

Risk management

Volunteers