

Master Syllabus

MET 1131 - Personal Computer Applications for Engineering Technology

Division: Science, Mathematics and Engineering

Department: Mechanical Engineering Technology

Credit Hour Total: 1.0

Lecture Hrs: 0.5 **Lab Hrs:** 1.5

Prerequisite(s): DEV 0015OR MAT 1110AND MAT 0100OR MAT 1130OR MAT 1445

Date Revised: October 2016

Course Description:

Applied computer tools to solve engineering technology problems, emphasizing the integration of word processing, spreadsheets, presentation software and engineering research skills using the Internet. Applications of an integrated approach to research papers, engineering technology analysis, technical laboratory reports and technical presentations. One-half classroom, one and one-half lab hours per week.

General Education Outcomes:

- Critical Thinking/Problem Solving Competency
- Information Literacy Competency
- Written Communication Competency
- Computer Literacy Competency
- Values/Citizenship/Community Competency
- Oral Communication Competency

Course Outcomes:

Spreadsheets

Use spreadsheets and solve problems in a variety of engineering technology disciplines.

Assessment Method: Locally developed exams

Performance Criteria:

70% or higher on all exams

Engineering documents

Create engineering documents using word processing, presentation graphics and spreadsheets.

Assessment Method: Locally developed exams

Performance Criteria:

70% or higher on all exams

Internet usage

Access the internet for research and problem solving.

Assessment Method: Locally developed exams

Performance Criteria:

70% or higher on all exams

Advanced problems

Utilize integrated software to prepare and communicate solutions to engineering technology problems.

Assessment Method: Locally developed exams

Performance Criteria:

70% or higher on all exams

Presentation

Research, prepare and make a presentation on a technical topic.

Assessment Method: Locally developed exams

Performance Criteria:

Receive 80% or more of available points on grading rubric

Outline:

Introduction to Windows operating environment

Word processing

Techniques for solving engineering technology problems using algorithms and spreadsheets

Accessing the Internet for collection of engineering data

Integration of word processing, spreadsheets and graphics

Completion of technical projects using integrated software

