

Master Syllabus

MAS 2221 - MAS Practicum II

Division: Health Sciences

Department: Medical Assistant Technology

Credit Hour Total: 3.0

Lecture Hrs: 1.0 **Practicum:** 14.0

Prerequisite(s): AND MAS 2220 MAS 2201 AND MAS 2210

Date Revised: March 2013

Course Description:

Advanced experience in a physician's office, involving structured observations and unpaid participation in the administrative and clinical aspects of patient care under the supervision of a licensed physician, assisting with specialized clinical procedures, performing electrocardiograms, venipunctures and basic laboratory tests and advanced office management skills. One classroom, fourteen practicum hours per week.

General Education Outcomes:

- ▣ Information Literacy
- ▣ Values/Citizenship/Community

Course Outcomes:

Document Appropriately

Demonstrate the ability to document appropriately and accurately in both content and vocabulary at an advanced level.

Assessment Method: Performance appraisals

Performance Criteria:

77% or better on given rubric

Practicum Experience

Observe and demonstrate assisting with advanced medical office clinical tasks.

Assessment Method: Behavioral observations

Performance Criteria:

77% or better on given rubric

Assessment Method: Performance appraisals

Performance Criteria:

77% or better on given rubric

Professional Behavior

Demonstrate professional behavior in dress, language and interactions with staff and patients at an advanced level.

Assessment Method: Behavioral observations

Performance Criteria:

77% or better on given rubric

Assessment Method: Performance appraisals

Performance Criteria:

77% or better on given rubric

Varied Role of Medical Assistant

Identify how the role of a medical assistant varies according to the practicum setting at an advanced level.

Assessment Method: Simulations

Performance Criteria:

77% or better on given rubric

Legal and Ethical Responsibilities

Explain the legal and ethical responsibilities associated with patient care at an advanced level.

Assessment Method: Behavioral observations

Performance Criteria:

77% or better on given rubric

Assessment Method: Performance appraisals

Performance Criteria:

77% or better on given rubric

Outline:

Varied Role of Medical Assistant
Professional Behavior

Document Appropriately
Legal and Ethical Responsibilities
Practicum Experience