

## Master Syllabus

### MAS 2221 - MAS Practicum II

**Division:** Health Sciences

**Department:** Medical Assistant Technology

**Credit Hour Total:** 3.0

**Lecture Hrs:** 1.0 **Practicum:** 14.0

**Prerequisite(s):** AND MAS 2220 MAS 2201 AND MAS 2210

**Date Revised:** March 2013

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### Course Description:

Advanced experience in a physician's office, involving structured observations and unpaid participation in the administrative and clinical aspects of patient care under the supervision of a licensed physician, assisting with specialized clinical procedures, performing electrocardiograms, venipunctures and basic laboratory tests and advanced office management skills. One classroom, fourteen practicum hours per week.

### General Education Outcomes:

- ▣ Information Literacy Competency
- ▣ Values/Citizenship/Community Competency

### Course Outcomes:

#### Document Appropriately

Demonstrate the ability to document appropriately and accurately in both content and vocabulary at an advanced level.

**Assessment Method:** Performance appraisals

**Performance Criteria:**

77% or better on given rubric

#### Practicum Experience

Observe and demonstrate assisting with advanced medical office clinical tasks.

**Assessment Method:** Behavioral observations

**Performance Criteria:**

77% or better on given rubric

**Assessment Method:** Performance appraisals

**Performance Criteria:**

77% or better on given rubric

#### Professional Behavior

Demonstrate professional behavior in dress, language and interactions with staff and patients at an advanced level.

**Assessment Method:** Behavioral observations

**Performance Criteria:**

77% or better on given rubric

**Assessment Method:** Performance appraisals

**Performance Criteria:**

77% or better on given rubric

#### Varied Role of Medical Assistant

Identify how the role of a medical assistant varies according to the practicum setting at an advanced level.

**Assessment Method:** Simulations

**Performance Criteria:**

77% or better on given rubric

#### Legal and Ethical Responsibilities

Explain the legal and ethical responsibilities associated with patient care at an advanced level.

**Assessment Method:** Behavioral observations

**Performance Criteria:**

77% or better on given rubric

**Assessment Method:** Performance appraisals

**Performance Criteria:**

77% or better on given rubric

### Outline:

Varied Role of Medical Assistant  
Professional Behavior

Document Appropriately  
Legal and Ethical Responsibilities  
Practicum Experience