

Master Syllabus

MAS 1102 - Clinical Medical Assisting I

Division: Health Sciences

Department: Medical Assistant Technology

Credit Hour Total: 3.0

Lecture Hrs: 2.0 **Lab Hrs:** 3.0

Prerequisite(s): BIO 1121

Other Prerequisite(s): AND Approval of Department

Date Revised: May 2018

Course Description:

Introduction to clinical assisting procedures in the medical office, emphasizing patient preparation, medical history interviews, vital signs, positioning and draping, medical asepsis, assisting with physical exams, pediatric assessment, techniques required for patient assessment and treatment during medical office emergencies and the role of the medical assistant in urgent situations with the physician present and also during the physician's absence, theory and techniques of Basic Life Support as established by the American Heart Association. Two classroom, three lab hours per week.

General Education Outcomes:

- Oral Communication Competency
- Written Communication Competency
- Critical Thinking/Problem Solving Competency
- Values/Citizenship/Community Competency

Course Outcomes:

Assisting With Examinations

Demonstrate the proper procedures in assisting the physician with patients' examinations.

Assessment Method: Locally developed exams

Performance Criteria: 77% or better on given exam

Assessment Method: Simulations

Performance Criteria: 77% or better on given rubric

Medical Office Clinical Equipment

Identify and demonstrate the proper care and use of medical office clinical equipment.

Assessment Method: Behavioral observations

Performance Criteria: 77% or better on given rubric

Assessment Method: Locally developed exams

Performance Criteria: 77% or better on given exam

Assessment Method: Simulations

Performance Criteria: 77% or better on given rubric

Health History

Demonstrate the ability to assist the physician in the preliminary patient interview.

Assessment Method: Locally developed exams

Performance Criteria: 77% or better on given exam

Assessment Method: Simulations

Performance Criteria: 77% or better on given rubric

Vital Signs

Demonstrate the ability to obtain vital signs using appropriate techniques and instruments.

Assessment Method: Locally developed exams

Performance Criteria: 77% or better on given exam

Assessment Method: Simulations

Performance Criteria: 77% or better on given rubric

Basic Life Support for Healthcare Provider

Theory and techniques of Basic Life Support as established by the American Heart Association.

Assessment Method: Locally developed exams

Performance Criteria: 77% or better on given exam

Assessment Method: Simulations

Performance Criteria: 77% or better on given rubric

Outline:

Health History Vital Signs Assisting with Examinations Medical Office Clinical Equipment Basic Life Support for Healthcare Providers