

## Master Syllabus

### MAS 1102 - Clinical Medical Assisting I

**Division:** Health Sciences

**Department:** Medical Assistant Technology

**Credit Hour Total:** 3.0

**Lecture Hrs:** 2.0 **Lab Hrs:** 3.0

**Prerequisite(s):** BIO 1121

**Other Prerequisite(s):** AND Approval of Department

**Date Revised:** May 2016

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#### Course Description:

Introduction to clinical assisting procedures in the medical office, emphasizing patient preparation, medical history interviews, vital signs, positioning and draping, medical asepsis, assisting with physical exams, eye and ear assessment and procedures, pediatric assessment, electrocardiography, theory and techniques of Basic Life Support as established by the American Heart Association. Two classroom, three lab hours per week.

#### General Education Outcomes:

- Oral Communication Competency
- Written Communication Competency
- Critical Thinking/Problem Solving Competency
- Values/Citizenship/Community Competency

#### Course Outcomes:

##### Assisting With Examinations

Demonstrate the proper procedures in assisting the physician with patients' examinations.

**Assessment Method:** Locally developed exams

**Performance Criteria:** 77% or better on given exam

**Assessment Method:** Simulations

**Performance Criteria:** 77% or better on given rubric

##### Medical Office Clinical Equipment

Identify and demonstrate the proper care and use of medical office clinical equipment.

**Assessment Method:** Behavioral observations

**Performance Criteria:** 77% or better on given rubric

**Assessment Method:** Locally developed exams

**Performance Criteria:** 77% or better on given exam

**Assessment Method:** Simulations

**Performance Criteria:** 77% or better on given rubric

##### Health History

Demonstrate the ability to assist the physician in the preliminary patient interview.

**Assessment Method:** Locally developed exams

**Performance Criteria:** 77% or better on given exam

**Assessment Method:** Simulations

**Performance Criteria:** 77% or better on given rubric

##### Vital Signs

Demonstrate the ability to obtain vital signs using appropriate techniques and instruments.

**Assessment Method:** Locally developed exams

**Performance Criteria:** 77% or better on given exam

**Assessment Method:** Simulations

**Performance Criteria:** 77% or better on given rubric

##### Basic Life Support for Healthcare Provider

Theory and techniques of Basic Life Support as established by the American Heart Association.

**Assessment Method:** Locally developed exams

**Performance Criteria:** 77% or better on given exam

**Assessment Method:** Simulations

**Performance Criteria:** 77% or better on given rubric

#### Outline:

Health History Vital Signs Assisting with Examinations Medical Office Clinical Equipment Basic Life Support for Healthcare Providers