

## Master Syllabus

### HMT 2291 - Hospitality Management & Tourism Cooperative Work Experience

**Division:** Business and Public Services

**Department:** Hospitality Management

**Credit Hour Total:** 2.0

**Other Prerequisite(s):** Approval of Department

**Date Revised:** March 2013

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#### Course Description:

This course is a co-op credit experience which requires students to be employed at a work site that coincides with his/her degree option. The goal of this course is for students to apply concepts learned throughout his/her educational experience to a practical work environment. Students are required to complete a minimum of 20 HMT semester hours in his/her concentration prior to registering for this course.

#### General Education Outcomes:

- ▣ Written Communication Competency
- ▣ Critical Thinking/Problem Solving Competency
- ▣ Values/Citizenship/Community Competency
- ▣ Computer Literacy Competency
- ▣ Information Literacy Competency
- ▣ Oral Communication Competency

#### Course Outcomes:

##### Work experience

Apply work experience to college studies in Hospitality Management and Tourism.

**Assessment Method:** Exit and other interviews

**Performance Criteria:**

Score 70% or higher

**Assessment Method:** Performance appraisals

**Performance Criteria:**

Score 70% or higher based on employer evaluation

##### Productive work skills

Develop skill as a productive employee.

**Assessment Method:** Exit and other interviews

**Performance Criteria:**

Score 70% or higher

**Assessment Method:** Performance appraisals

**Performance Criteria:**

Score 70% or higher based on employer evaluations

##### Work experience documentation

Appraise work experience in a written document.

**Assessment Method:** Performance appraisals

**Performance Criteria:**

Score 70% or higher

**Assessment Method:** Written surveys and/or questionnaires

**Performance Criteria:**

Score 70% or higher

#### Outline:

Establish minimum related work hour equal to a minimum of 25 clock hours per week  
Establish outcomes with work supervisor  
Arrange work visit between coordinator and supervisor  
Complete required evaluations  
Complete written report for coordinator