# **Master Syllabus**

## **HIM 2262 - Advanced Medical Office Coding**

**Division:** Health Sciences

Department: Health Information Management

Credit Hour Total: 3.0 Lecture Hrs: 2.0 Lab Hrs: 2.0

Prerequisite(s): HIM 1201 AND BIO 1222

Date Revised: May 2016

### **Course Description:**

ICD-10-CM diagnosis and CPT procedure coding for the physician's office and other ambulatory facilities. Two classroom, two lab hours per week.

## **General Education Outcomes:**

□ Critical Thinking/Problem Solving Competency □ Values/Citizenship/Community Competency

## **Course Outcomes:**

Current Procedural Terminology (CPT) Coding Guidelines
Apply CPT Coding Guidelines to locate and sequence codes for services and procedures rendered during an encounter.

Assessment Method: Locally developed exams

Performance Criteria: 77% or higher

### Medical Office Coding Simulation

Apply ICD-9-CM or ICD-10-CM and CPT Coding Guidelines to locate and sequence codes in simulated emergency room and outpatient surgery medical cases.

Assessment Method: Simulations Performance Criteria: 77% or higher

### **Professional Behavior**

Demostrate professional behaviors, attitudes, and values consistent with and appropriate to the entry level HIM professional.

Assessment Method: Behavioral observations

Performance Criteria: 77% or higher

**Assessment Method:** Performance appraisals

Performance Criteria: 77% or higher

ICD-9-CM or ICD-10-CM Coding Guidelines
Apply ICD-9-CM or ICD-10-CM Coding Guidelines and CMS regulatory guidelines for Outpatient Services, select and sequence ICD-9-CM or ICD-10-CM codes.

Assessment Method: Locally developed exams

**Performance Criteria:** 77% or higher

## Outline:

Introduction to Outpatient CodingPregnancyCongenital AnomaliesPoisoning & Adverse EffectsComplicationsCirculatory SystemDigestive SystemGenitourinary SystemNeoplasmsInfectious DiseasesMental HealthRespiratory SystemsHematopoietic DiseasesImmunity, HIV/AIDSNervous System