

## Master Syllabus

### HIM 2262 - Advanced Medical Office Coding

**Division:** Health Sciences

**Department:** Health Information Management

**Credit Hour Total:** 3.0

**Lecture Hrs:** 2.0 **Lab Hrs:** 2.0

**Prerequisite(s):** HIM 1201 AND BIO 1222

**Date Revised:** May 2016

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#### Course Description:

ICD-10-CM diagnosis and CPT procedure coding for the physician's office and other ambulatory facilities. Two classroom, two lab hours per week.

#### General Education Outcomes:

- Critical Thinking/Problem Solving
- Values/Citizenship/Community

#### Course Outcomes:

##### Current Procedural Terminology (CPT) Coding Guidelines

Apply CPT Coding Guidelines to locate and sequence codes for services and procedures rendered during an encounter.

**Assessment Method:** Locally developed exams

**Performance Criteria:** 77% or higher

##### Medical Office Coding Simulation

Apply ICD-9-CM or ICD-10-CM and CPT Coding Guidelines to locate and sequence codes in simulated emergency room and outpatient surgery medical cases.

**Assessment Method:** Simulations

**Performance Criteria:** 77% or higher

##### Professional Behavior

Demonstrate professional behaviors, attitudes, and values consistent with and appropriate to the entry level HIM professional.

**Assessment Method:** Behavioral observations

**Performance Criteria:** 77% or higher

**Assessment Method:** Performance appraisals

**Performance Criteria:** 77% or higher

##### ICD-9-CM or ICD-10-CM Coding Guidelines

Apply ICD-9-CM or ICD-10-CM Coding Guidelines and CMS regulatory guidelines for Outpatient Services, select and sequence ICD-9-CM or ICD-10-CM codes.

**Assessment Method:** Locally developed exams

**Performance Criteria:** 77% or higher

#### Outline:

Introduction to Outpatient Coding  
Pregnancy  
Congenital Anomalies  
Poisoning & Adverse Effects  
Complications  
Circulatory System  
Digestive System  
Genitourinary System  
Neoplasms  
Infectious Diseases  
Mental Health  
Respiratory Systems  
Hematopoietic Diseases  
Immunity, HIV/AIDS  
Nervous System