

Master Syllabus

HIM 1150 - Survey of Electronic Health Records

Division: Health Sciences

Department: Health Information Management

Credit Hour Total: 1.0

Lecture Hrs: 1.0

Prerequisite(s): HIM 1110AND HIM 1101

Date Revised: May 2016

Course Description:

Students will be introduced to the basic concepts and functions associated with keeping the electronic health records while exploring technology requirements and related options. Through this course, students will gain an understanding of the importance of privacy, confidentiality and security while maintaining patient information within the healthcare environment.

General Education Outcomes:

- ▣ Critical Thinking/Problem Solving Competency
- ▣ Computer Literacy Competency
- ▣ Information Literacy Competency
- ▣ Oral Communication Competency
- ▣ Values/Citizenship/Community Competency

Course Outcomes:

Scope of Electronic Health Record

Describe the definition and scope of the electronic health record.

Assessment Method: Locally developed exams
Performance Criteria:

77% or higher on given rubric

Standards and Formats

Distinguish common formats and standards in an electronic health record.

Assessment Method: Locally developed exams
Performance Criteria:

77% or higher on given rubric

Electronic Health Record Workflow

Outline the workflow within the electronic health record system.

Assessment Method: Locally developed exams
Performance Criteria:

77% or higher on given rubric

Data Analysis

Analyze information collected from electronic healthcare records.

Assessment Method: Locally developed exams
Performance Criteria:

77% or higher on given rubric

Professional Behavior

Demonstrate professional behaviors, attitudes, and values consistent with and appropriate to the entry level HIM professional.

Assessment Method: Behavioral observations
Performance Criteria:

77% or higher on given rubric

Outline:

Basic navigation through an electronic health record (EHR)

Basic components of an EHR system

Confidentiality & Privacy of an EHR system

Terminology related to an EHR system

Regulations related to an EHR system