

## Master Syllabus

### ALH 1102 - Basic Healthcare Practices & Medical Scribe

**Division:** Health Sciences

**Department:** Allied Health

**Credit Hour Total:** 3.0

**Lecture Hrs:** 2.0 **Lab Hrs:** 2.0

**Date Revised:** July 2014

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#### Course Description:

Orientation to safe and effective basic health care practice including medical scribe, patient assessment and documentation, infection control, body mechanics, oxygen delivery and environmental safety considerations. Two classroom, two lab hours per week.

#### General Education Outcomes:

- ▣ Critical Thinking/Problem Solving Competency
- ▣ Values/Citizenship/Community Competency
- ▣ Written Communication Competency

#### Course Outcomes:

##### Safe patient transfers

Demonstrate proper body mechanics and safe patient transfers.

**Assessment Method:** Simulations

**Performance Criteria:**

71% or better on given rubric

##### Patient assessment

Demonstrate observation skills needed in the assessment of patients.

**Assessment Method:** Simulations

**Performance Criteria:**

71% or better on given rubric

##### Safety behaviors

Describe appropriate safety behaviors related to bio-chemical hazards, fire, and disasters.

**Assessment Method:** Locally developed exams

**Performance Criteria:**

71% or better on written evaluation

##### Documentation skills

Demonstrate accurate documentation skills.

**Assessment Method:** Simulations

**Performance Criteria:**

71% or better on given rubric

##### Basic patient care skills

Demonstrate safe and effective basic patient care skills.

**Assessment Method:** Simulations

**Performance Criteria:**

71% or better on given rubric

##### Asepsis and sterile technique

Demonstrate key components of effective medical asepsis and sterile technique.

**Assessment Method:** Simulations

**Performance Criteria:**

71% or better on given rubric

##### Medical Scribe

Describe the responsibilities and activities of a medical scribe.

**Assessment Method:** Locally developed exams

**Performance Criteria:**

71% or better on a given rubric

#### Outline:

Medical Scribe

Basic patient care skills  
Asepsis and sterile techniques  
Safe patient transfers  
Patient assessment  
Documentation skills  
Safety behaviors